

**Town of Amherst  
Capital Budget  
Minutes**

**Date:** February 22, 2023  
**Time:** 12:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present**  
Mayor David Kogon  
Deputy Mayor Leon Landry  
Councillor George Baker  
Councillor Hal Davidson  
Councillor Lisa Emery  
Councillor Dale Fawthrop

**Staff Present**  
Jason MacDonald, Chief Administrative Officer  
Dwayne Pike, Chief, Police Services  
Greg Jones, Director, Fire Services  
Aaron Bourgeois, Director, Operations  
Andrew Fisher, Director, Planning & Strategic Initiatives  
Sarah Wilson, Director, Finance  
Sharon Bristol, Director, Community Living  
Krista Crossman, Director, HR & Customer Services  
Kim Jones, Director, Corporate Communications  
Tom McCoag, Corporate Communications Officer  
Natalie LeBlanc, Municipal Clerk

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Mayor Kogon called the meeting to order.

The CAO gave opening remarks and explained the process, noting the difference between capital and operating budgets.

**1. 2023-24 Capital Budget**

**2. Water**

**3. Equipment**

**4. Buildings/Land**

**5. Operations**

Councillor Fawthrop would like upper Church Street by the Cemetery to be considered for paving.

Deputy Mayor Landry added that Anson Avenue is deteriorating as well, he would also like this looked at and considered in this year's capital budget. Councillor Emery agreed.

Further to the replacement of the tactile crosswalk plates, Councillor Fawthrop would like staff to investigate if there are any government grants to make accessibility improvements.

**6. Fire**

**7. Police**

**8. Recreation**

The general consensus was to hold off on the Stadium Elevator Modernization at this time. Councillor Davidson suggested that instead perhaps the main floor viewing area could be raised to allow for better viewing. Deputy Mayor Landry would like to see the Accessibility Committee consulted regarding this.

**9. Capital Years 2-5**

**10. Vehicle / Equipment Replacement Plan**

**11. Rating Factors**

**11.1 Model for Determining Street Treatment**

**11.2 PASER Street Ratings and Sidewalk Ratings**

**11.3 Maps**

**12. Reserve Balances**

**Moved by Councillor Davidson**

**Seconded by Deputy Mayor Landry**

**To remove the foot bridge from the capital reserves and make it part of the Active Transportation Plan review, with funding to come from the operating budget.**

**13. Policies**

**13.1 Debt Management Policy**

**13.2 Budget Management Policy**

**13.3 Capital Investment Plan (CIP) Framework Policy**

**13.4 Sidewalk Inspection and Maintenance Policy**

**13.5 Street Inspection and Maintenance Policy**

**13.6 Street Rating System Policy**

**Moved by Councillor Davidson**

**Seconded by Deputy Mayor Landry**

**To refer approval of the capital budget to the February 27, 2023 regular meeting of Council.**

**Motion Carried**

**Moved by Deputy Mayor Landry**

**Seconded by Councillor Fawthrop**

**To adjourn the meeting.**

**Motion Carried**

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Natalie LeBlanc  
Municipal Clerk

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David Kogon, MD  
Mayor