

# MEMO

**TO:** Mayor Kogon and Members of Council

**FROM:** Kim Jones, Director

**DATE:** March 20, 2023

**RE:** **Policy/Bylaw Review**

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Attached is an updated Schedule for the 4 year cycle of the review of all policies and bylaws.

As indicated previously, this is a living document. Based on operational needs or requirements the schedule will be adjusted from time to time.