
DEPARTMENT: Council and Administration

TITLE: **REQUESTS FOR PROCLAMATIONS AND FLAG RAISING CEREMONIES**

Minutes reference date: 23 October 2006, page 00246

Revised: 28 May 2007

24 November 2014

PURPOSE:

To set out the Policy of the Town in regard to requests from groups and organizations to have proclamations signed and to have flag raising ceremonies.

POLICY STATEMENT:

1. Proclamations

Proclamations will only be made in support of specific community events or activities in or around the Town at the request of the organizing group. Requests are to be made in writing to the CAO at least one week in advance of the date of the proposed proclamation, and must include the proposed proclamation. Proclamations must be approved by the CAO, with the provision that, at ~~their~~^{his} discretion, ~~he~~^{they} may submit the proclamation to Council for approval.

2. Flag Raising Ceremonies

Flags will only be placed on a Town owned flag pole at the intersection of Church and Albion Streets, in front of the Cumberland YMCA in support of specific community events or activities in or around the Town at the request of the organizing group. The maximum duration of any individual flag display will be five days, and requesting organizations must pick up their flags once that period is over. Requests are to be made in writing to the CAO at least one week in advance of the date of the proposed flag raising. Flag raisings must be approved by the CAO, with the provision that, at ~~his~~^{their} discretion, ~~he~~^{they} may submit the request to Council for approval.

Flags to honor Acadian Day on August 15th and Indigenous Peoples Day on June 21st will not require formal requests.

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In general, it shall be the policy of Council to only approve requests under the following circumstances:

- a) The message being conveyed must be considered to be for the public good;
- b) No group or individual shall be promoted to the detriment of another group or individual;

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- c) The flag must be presentable and should not detract from the appearance of Town property;
- d) All ropes, attachments, etc. must be provided by the applicant