



AMHERST TOWN COUNCIL

RFD# 2023072

Date: April 24, 2023

TO: Mayor Kogon and Members of Council

SUBMITTED BY: Aaron Bourgeois, Director of Operations

DATE: April 24, 2023

SUBJECT: Asphalt Patching Tender (RFT-23-18)

ORIGIN: Operating Budget for the year ending March 31, 2024.

LEGISLATIVE AUTHORITY: 31700-01 Procurement Policy

RECOMMENDATION: That Council award the Asphalt Patching Tender (RFT-23-18) to the lowest compliant bidder, Costin Paving and Contracting, at their unit prices based on our estimated quantities in the amount of \$356,725 plus HST.

BACKGROUND: A tender for the asphalt patching program was issued with a closing date of April 12, 2023. The following two bids were received, excluding applicable taxes:

- Cumberland Paving (Miller Group) \$ 375,750
- Costin Paving & Contracting (Dexter Construction) \$ 356,725

DISCUSSION: Awarding of the tender at this time will allow for timely completion of the Town's contracted spreader patching and service cut restoration.

FINANCIAL IMPLICATIONS: The operating budget for 2023/24 includes \$250,000 in Operations, \$45,550 in Sewage and \$113,000 in the water utility operating budgets for a total of \$408,550 for contracted patching services. The cost of the proposed work including non-refundable taxes, based on the estimated quantities is \$356,725. As the tender is a unit price contract based on estimated quantities the final cost will be determined by the actual quantities of material used, and will not exceed the budget approved by Council.

COMMUNITY ENGAGEMENT: Social media posts will advise residents of the planned locations for asphalt patching activities.

ENVIRONMENTAL IMPLICATIONS: There are no direct environmental implications to the award of this contract. Asphalt patching does generate greenhouse gas emissions, however there is currently no alternative method of completing the work.

SOCIAL JUSTICE IMPLICATIONS: There are no social justice implications to the award of this contract.



ALTERNATIVES: As both bidders were compliant with the tendering process, Council has no alternative but to awarding the contract to the low bidder, unless the project were to be cancelled altogether.

ATTACHMENTS: None

Report prepared by:

Report and Financial approved by: