

**TOWN OF AMHERST**  
**Advisory Committee to Reduce Poverty Issues**  
**Minutes**

**Date:** March 16, 2023  
**Time:** 4:30 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Leon Landry, Town of Amherst, Deputy Mayor, Chairperson  
Alison Lair, Cumberland County, Citizen Representative (Zoom)  
Carla Black, Town of Oxford Councillor  
Evelyn Pollard, Town of Amherst, Citizen Representative  
Helen Read, Town of Oxford, Citizen Representative  
Rachel Sovka, Cumberland County, Citizen Representative (Zoom)

**Members Regrets** Jennifer Houghtaling, Cumberland County, Councillor  
Michele Cann, Town of Oxford Citizen Representative

**Members Absent** Karen LeBlanc, Town of Amherst Citizen Representative

**Staff Present** Natalie LeBlanc, Town of Amherst, Municipal Clerk  
Cindy Brown, Town of Amherst, Administrative Assistant  
Stanley McDougall, Town of Oxford, Office Assistant (Zoom)  
Sharon Bristol, Town of Amherst, Director of Community Living

**Staff Regrets** Linda Cloney, Town of Oxford, CAO

**Staff Absent** Shelley Hoeg-Eaton, Cumberland County, Municipal Clerk

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**1. Call to Order**

The Chair called the meeting to order at 4:30 PM.

**1.1 Territorial Acknowledgment**

Deputy Mayor Landry gave the Territorial Acknowledgement.

**1.2 Approval of Agenda**

Moved By Helen Read

Seconded By Carla Black

That the agenda of the March 16, 2023 Poverty Reduction Advisory Committee Meeting to be approved as circulated.

**Motion Carried**

**1.3 Approval of Minutes - February 23, 2023**

Moved By Carla Black

Seconded By Helen Read

That the minutes of the February 23, 2023 Poverty Reduction Advisory Committee Meeting be approved as circulated.

**Motion Carried**

**1.4 Approval of Minutes - Special Meeting - March 6, 2023**

**Moved By Carla Black**

**Seconded By Helen Read**

**That the minutes of the March 6, 2023 Poverty Reduction Advisory Committee Special Meeting be approved as circulated.**

**Motion Carried**

**2. Discussion Items**

**2.1 Intermunicipal Poverty Reduction Advisory Committee Strategic Plan - Bristol**

**Moved By Carla Black**

**Seconded By Helen Read**

**That the Poverty Reduction Committee approve the Intermunicipal Poverty Reduction Advisory Committee Strategic Plan as presented and have it forwarded to the three prospective Municipal Councils for review and consideration by the Town of Oxford, County of Cumberland, and Town of Amherst.**

**Motion Carried**

**2.2 Subcommittee Working Group and Frequency of Meetings - Bristol**

**Moved By Carla Black**

**Seconded By Helen Read**

**That the Poverty Reduction Advisory Committee create a Subcommittee and reduce the frequency of meetings to quarterly.**

**Motion Carried**

**2.3 Community Representatives Update - Bristol**

Sharon Bristol presented the update for the Community Representatives. The Town of Amherst Appointees terms are up at the end of March. Karen Leblanc and Evelyn Pollard have expressed they will not be returning. The Town of Amherst has advertised for replacements. The Town of Amherst appointments will be made at the next Regular Council meeting on March 27, 2023. The Town of Oxford will be advertising for their replacement as well, Sharon will assist with that recruitment and forward that information to Linda Cloney. Cumberland County has no need to advertise as Rachel Sovka and Alison Lair are remaining on the Committee.

**3. Next Meeting**

The next meeting date will be taken under advisement for the time being given the changes that are forthcoming.

**4. Adjournment**

**Moved By Carla Black**

**Seconded By Helen Read**

**To adjourn the meeting.**

**Motion Carried**