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**TO:** Mayor Kogon and Members of Council

**SUBMITTED BY:** Natalie LeBlanc, Municipal Clerk

**DATE:** April 15, 2024

**SUBJECT:** Amendment to the Council Committees Policy #10350-32

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**ORIGIN:** By-Law and Policy Review.

**LEGISLATIVE AUTHORITY:** MGA 23(1) The council may make policies (b) regulating its own proceedings and preserving order at meetings of Council

**RECOMMENDATION:** That Council forward to the April 22, 2024 approval of amendments to the Council Committees Policy #10350-32.

**BACKGROUND:** The Proceedings of Council Policy was recently amended to change the reference to *in-camera* meetings to *closed session* meetings.

**DISCUSSION:** During a recent review of the Council Committees Policy, it was noted that through out the policy it still made reference to *in camera* meetings. Staff are recommending these references be changed to *closed session*.

**FINANCIAL IMPLICATIONS:** There are no financial implications to amending this policy.

**COMMUNITY ENGAGEMENT:** There has been no community engagement. If Council approves the amendments the policy will be available on the Town of Amherst website.

**ENVIRONMENTAL IMPLICATIONS:** There are no environmental implications.

**SOCIAL JUSTICE IMPLICATIONS:** There are no social justice implications.

**ALTERNATIVES:**

- 1- Approve the policy with amendments
- 2- Do not approve the policy, and suggest other amendments

**ATTACHMENTS:** Council Committees Policy #10350-32 with amendments

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Report prepared by: Natalie LeBlanc, Municipal Clerk

Report and Financial approved by:

