

# Monthly Report

## Communications and I.T.

### April 2024

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#### IT Services:

Completed server updates.

Multiple POs completed and received.

Configured the new Internet line at the Stadium and setup new guest access.

Re-configured and tested the Lan lines for the Canteen at the Stadium.

Fixed a security issue on a device at Town Hall.

A new camera and mic were installed in the Soft Interview Room at APD and a new computer for the room recording was setup as well.

Cleaned up and freed up space on the SharePoint site for TOA.

Attended the Atlantic Security Conference held in Halifax from April 3 to 5 2024. We met with the other municipalities from NS and PEI that have Municipal Police Departments the day before the conference which was a great networking opportunity. During the conference, we attended several of the sessions that were provided by different vendors and IT experts which were very informative. We were also able to meet with many vendors and network with other Tech people that attended the conference.

Day to Day IT issues.

#### Procurement:

ID	Type	Project	Process Type	Budget Type	Released	Closed	App'd	App'd By
RFP	24-30	Demolition of 2 Pearl Place	Reg	O		X	X	
RFT	24-23	Asphalt Patching	Reg	O	X	X		
RFP	24-29	Stadium Canteen Concessions	Reg	O			X	Council
RFQ	24-31	Solar Crosswalk Materials	Reg	O			X	CAO
OTH	24-17	Gravel	Alternative	O			X	CAO
ALT	24-18	Traffic Paint - Barrells	ALTP	O			X	CAO
RFQ	24-19	Traffic Paint - Pails	Reg	O			X	CAO
RFQ	24-32	McCully Booster Materials	Reg	C			X	CAO

OTH	24-33	Drone - APD	Alternative	C	X	X	X	CAO
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**Task Updates:**

<p><b>Task:</b> Town of Amherst Website  Update: Development meetings are continuing. A new menu structure has been developed and content is being reviewed. Material and content is being transferred to the development site  Status: In progress</p>
<p><b>Task:</b> Customer Notification System Software  Update: The system is active and open to the public  Status: closed</p>
<p><b>Task:</b></p>
<p><b>Task:</b>  Update:  Status:</p>