

**Town of Amherst
Amherst Board of Police Commissioners
Minutes**

Date: April 16, 2024
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Commissioner Hal Davidson, Vice Chair
Commissioner George Baker
Commissioner Charlie Chambers
Commissioner Sandy Fairbanks
Commissioner Angela Ryan Bourgeois

Members Absent Commissioner Paul Calder, Chair

Staff Present Dwayne Pike, Chief of Police
Tim Hunter, Deputy Chief
Natalie LeBlanc, Municipal Clerk / Board Secretary

1. Call To Order

The Vice Chair called the meeting to order.

1.1 Territorial Acknowledgement

The Vice Chair gave the Territorial Acknowledgement.

1.2 Amendments to Agenda

There were no amendments to the agenda.

1.3 Approval of Agenda

Moved By Commissioner Ryan Bourgeois

Seconded By Commissioner Fairbanks

That the agenda be approved as circulated.

Motion Carried

1.4 Acceptance of Minutes - March 21, 2024

The Vice Chair called for any errors or omissions in the minutes. There being none, the minutes of the March 21, 2024 meeting of the Amherst Board of Police Commissioners were accepted as included in the agenda package.

2. Business Arising

There was no business arising.

3. Discussion / Information Items

3.1 CAPG Conference

Information on the annual CAPG conference was distributed to members in their agenda package indicating the conference will take place August 8-11, 2024 in Halifax. As per policy, one member of the Board is permitted to attend. Further details of the conference will be forwarded to members once they are announced.

3.2 Strategic Planning Update

Sharon Bristol provided a verbal update on the Amherst Police Department's strategic plan. The Strategic Planning committee met with APD staff on April 11th to discuss the strategic plan. Next steps will include a meeting with the Amherst Board of Police

Commissioners and Council, then outside organizations identified as stakeholders in policing. The Clerk will arrange for a meeting of the ABPC and Council as soon as possible.

3.3 Auxiliary Policing

Chief Pike reviewed the draft new Auxiliary Police Officer By-law, and supporting Standing Order included in the agenda package.

Commissioner Fairbanks suggested that a clause be included giving the Chief authority to rescind an appointment, and reconsider the wording of "modest stipend" suggesting it perhaps be changed to say "may recommend a stipend".

Commissioner Davidson suggested omitting the actual name of the Staff Sergeant.

Moved By Commissioner Fairbanks

Seconded By Commissioner Chambers

That the Amherst Board of Police Commissioners support the new draft Auxiliary Police Officer By-law and recommend it be forwarded to Amherst Town Council.

Motion Carried

4. Reports

4.1 Chief's Report

Deputy Chief Hunter and Chief Pike reviewed the Chief's report, included in the agenda package.

5. Next Meeting

The next meeting was scheduled for Tuesday, May 28, 2024 at 3:00 p.m.

6. Closed Session

Moved By Commissioner Ryan Bourgeois

Seconded By Commissioner Fairbanks

To go into Closed Session.

Motion Carried

7. Adjournment

There being no further business, the Vice Chair adjourned the meeting.

Natalie LeBlanc
Municipal Clerk / Board Secretary

Hal Davidson
Vice Chair