

**Town of Amherst
Amherst Board of Police Commissioners
Minutes**

Date: September 17, 2024
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Commissioner Paul Calder, Chair
Commissioner, Charlie Chambers
Commissioner George Baker
Commissioner Hal Davidson, Vice Chair
Commissioner Caprice Barbour
Commissioner Sandy Fairbanks

Members Absent Commissioner Angela Ryan Bourgeois

Staff Present Dwayne Pike, Chief of Police
Tim Hunter, Deputy Chief
Kim Jones, Director, Corporate Communications & IT
Sean Payne, Corporate Communications Officer
Sharon Bristol, Director, Community Living
Cindy Brown, Administrative Assistant

1. Call To Order

The Chair called the meeting to order at 3:00 PM.

1.1 Territorial Acknowledgement

The Chair gave the Territorial Acknowledgement.

1.2 Amendments to Agenda

The Chair called for any amendments to the agenda, to which there were none.

1.3 Approval of Agenda

The agenda was approved as circulated.

1.4 Acceptance of Minutes - June 18, 2024

The Chair called for any errors or omissions in the minutes. There being none, the minutes of the June 18, 2024 meeting of the Amherst Board of Police Commissioners were accepted as included in the agenda package.

2. Presentations

2.1 Inspector Brian Gairns Promotion

Police Chief Pike presented Brian Gairns with the new badge/stripes, regalia, and promotional certificate for his new Inspector position. Gairns was recently promoted to the position of Inspector after 35 years of service with the Amherst Police Department.

2.2 Dave Hirtle Retirement

Dave Hirtle was not present.

3. Business Arising

3.1 Strategic Planning Update

Sharon Bristol presented the Strategic Planning update, noting she has met with local stake holders, and that any other data that could be collected would be from the public.

Moved By Commissioner Barbour

Seconded By Commissioner Davidson

That the Amherst Board of Police Commissors direct staff to arrange a structured public meeting with no police present, provide an online survey for additional feedback and advertise the public meeting and the survey well ahead of the meeting.

Motion Carried 3-2

Commissors Fairbanks and Baker Nay votes

Moved By Commissioner Baker

Seconded By Commissioner Fairbanks

To amend the motion to read to include police officers.

Motion Defeated 2-3

Commissors Chambers, Davidson, Barbour Nay votes

4. Discussion / Information Items

4.1 Provincial Policing Standards Review and Summary Verbal Update

Chief Pike presented the Provincial Policing Review. Information item only.

4.2 Conference Review Verbal Update

Chief Pike discussed the Canadian Police Association Conference he attended in August in Quebec City. Commissioner Chambers discussed the Canadian Association of Police Governance Conference he attended in August in Halifax. Information item only.

4.3 SARV Verbal Update

Chief Pike discussed the SARV; information item only.

4.4 Recruiting / Staffing Verbal Update

Chief Pike discussed the current recruitment of two new additional officers. Information item only.

4.5 Police Chaplain

Chief Pike discussed how the APD will be advertising soon for a new Chaplain as the current one has retired. Information item only at this time.

4.6 Provincial Appointee

The Chair informed the Police Commission that he does not intend to stay on after his appointment expires in May 2025. The process to replace him can be timely therefore the Chair recommended that if anyone is interested to please file their application with Applying for Agencies, Boards and Commissions.

5. Reports

5.1 Chief's Report

Chief Pike and Deputy Chief Hunter reviewed the Chief's report, included in the agenda package.

6. Next Meeting

The next meeting will be held at 3:00 PM on October 15, 2024.

7. Closed Session

**Moved By Commissioner Fairbanks
Seconded By Commissioner Baker
To go into Closed Session.**

Motion Carried

8. Adjournment

The Chair adjourned the meeting.

Kim Jones
Director of Corporate Communications & IT

Paul Calder
Chair