



AMHERST TOWN COUNCIL

RFD# 2025030

Date: March 24, 2025

TO: Mayor Small and Members of Amherst Town Council

SUBMITTED BY: Natalie LeBlanc, Municipal Clerk

DATE: March 24, 2025

SUBJECT: Citizen Appointments to the Planning Advisory Committee

ORIGIN: The membership for two of our three PAC citizen appointees expires March 31, 2025.

LEGISLATIVE AUTHORITY: Planning Advisory Committee Policy.

RECOMMENDATION: That Council appoint Ron Wilson and Paul Diamond to the Planning Advisory Committee effective April 1, 2025 to March 31, 2027.

BACKGROUND: The Planning Advisory Committee has three citizen appointee members, two of the appointments will expire on March 31, 2025. The role of the Planning Advisory Committee is to advise Council respecting the preparation, or amendments to, the Town's Municipal Planning Strategy, Land Use Bylaw and Subdivision Bylaw, as well as other general land use planning matters. This Committee also hears appeals and makes decision with respect to Dangerous and Unsightly Premises, and acts as the Heritage Advisory Committee.

DISCUSSION: Staff advertised to fill these vacancies and received five applications. The Planning Advisory Committee Policy states that appointments may be made for up to two years, therefore staff are recommending these appointments be made from April 1, 2025 to March 31, 2027.

FINANCIAL IMPLICATIONS: There are no financial implications regarding committee appointments; they are volunteers.

COMMUNITY ENGAGEMENT: A notice was placed in The Casket March 5, 2025 and on Town of Amherst social media advertising for these appointments, with a March 12, 2025 deadline for applications.

ENVIRONMENTAL IMPLICATIONS: There are no environmental implications.

SOCIAL JUSTICE IMPLICATIONS: There are no social justice implications to appointing members.

ALTERNATIVES: Appointments are necessary as two of our three current citizens appointments expire March 31, 2025.

ATTACHMENTS: None

Report prepared by: Natalie LeBlanc, Municipal Clerk

Report and Financial approved by:

