

**Amherst Town Council
Committee of the Whole
Minutes**

Date: November 19, 2018
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Sheila Christie
Councillor Jason Blanch
Councillor Vince Byrne
Councillor Darrell Jones
Councillor Wayne MacKenzie

Members Absent Councillor Terry Rhindress

Staff Present Greg Herrett, CAO
Jason MacDonald, Deputy CAO Operations
Bill Schurman, Director Recreation
Greg Jones, Fire Chief
Natalie LeBlanc, Deputy Clerk
Tom McCoag, Corporate Communications Officer
Kim Jones, Municipal Clerk
Shelley Rector, Chief Financial Officer
Rebecca Taylor, Business Development Officer
Andrew Fisher, Manager of Planning & Strategic Initiatives
Dwayne Pike, Acting Police Chief

1. Call to Order

Mayor Kogon called the meeting to order at 4:00 p.m.

1.1 Approval of Agenda

Moved By Councillor MacKenzie

Seconded By Deputy Mayor Christie

That the agenda be approved as circulated.

MOTION CARRIED

1.2 Approval of Minutes

1.2.1 October 2, 2018

Moved By Councillor Byrne

Seconded By Councillor Jones

To approve the minutes of the October 2, 2018 Committee of the Whole meeting.

MOTION CARRIED

1.2.2 October 15, 2018

Moved By Councillor Byrne

Seconded By Councillor Jones

To approve the minutes of the October 15, 2018 Committee of the Whole meeting.

MOTION CARRIED

2. Presentations

2.1 Bill Barrow - Fundy Winds Project

Daren White presented on behalf of Bill Barrow and the Fundy Winds Project.

3. In Camera

Moved By Councillor Jones

Seconded By Councillor MacKenzie

That the Committee move to an In Camera session.

MOTION CARRIED

4. Council Direction Requests

4.1 Travel Expense Policy & Hospitality Policy

Moved By Councillor Blanch

Seconded By Councillor Jones

That the proposed Expense Reimbursement Policy and Hospitality Policy be forwarded to the November 26, 2018 regular meeting of Council for approval, and further that the existing Travel Policy #3000-01 be repealed.

MOTION CARRIED

4.2 December Meeting Dates

Moved by Deputy Mayor Christie

Seconded by Councillor MacKenzie

That due to the Christmas holidays, the regular Council meeting scheduled for Monday, December 24, 2018 be changed to Monday, December 17, 2018 at 7:00 p.m. immediately following the regular Committee of the Whole meeting.

MOTION CARRIED

4.3 Capital Budget Amendment - Erncliffe CNR Crossing

Moved By Councillor Blanch

Seconded By Councillor Jones

That Council forward approval of \$52,877 to be allocated in the current (2018/19) Capital Budget for the Town's contribution to the installation of new warning gates at the Erncliffe Avenue railway crossing and that the Mayor and CAO be authorized to sign the attached Crossing Warning System Modification Agreement, to the November 26, 2018 regular meeting of Amherst Town Council.

MOTION CARRIED

4.4 CIBC Children's Foundation Funding

Moved By Councillor Byrne

Seconded By Councillor Blanch

That the request to receive a donation of \$8,000 from the CIBC Children's Foundation to fund a corresponding contribution of \$5,000 to Fundy Hockey School and \$3,000 to Amherst Bantam Baseball, be referred to the November 26, 2018 regular meeting for Council's consideration.

MOTION CARRIED

4.5 Request to Present to Council

Moved By Councillor Blanch

Seconded By Deputy Mayor Christie

That staff invite Sarah MacMaster to a future meeting of Council to make a presentation about youth in our communities needing a place to belong.

MOTION CARRIED

4.6 Cenotaph Recognition Request

Moved By Councillor Jones

Seconded By Deputy Mayor Christie

I move that Council direct staff to investigate the protocol in consultation with the Canadian Legion, Canadian Forces and Veterans Affairs for placing the dates for the Korean War and Afghanistan Conflict and names of fallen individuals on the Amherst Cenotaph, and that this addition to the monument can be completed before November 11, 2019.

MOTION CARRIED

5. Information Items

5.1 Fluoridation of Water Memo

Staff were asked to provide further information as to why other municipalities discontinued fluoridating their water supply.

5.2 Tax Assessment Appeals Impact Memo

Information item; no direction given or action required.

5.3 Gender Based Analysis Plus - Staff Report

Moved by Councillor Blanch

Seconded by Councillor Byrne

That staff add a section to indicating Social Justice Implications, and that staff take time to consider and report these in their memos but not to the full degree of GBA+.

On discussion the CAO advised that staff this may not require a resolution of Council, we can simply add Social Justice Implications to these reports.

MOTION WITHDRAWN

5.4 Amherst Supreme Court Accessibility Improvements Memo

Information item; no direction given or action required.

6. Monthly Reports

6.1 Corporate Services

Information item; no direction given or action required.

6.2 Operations

Information item; no direction given or action required.

6.3 Police Services

Information item; no direction given or action required.

6.4 Recreation

Information item; no direction given or action required.

6.5 Fire Services

Information item; no direction given or action required.

6.6 Planning & Strategic Initiatives

Information item; no direction given or action required.

6.7 Economic Development

Information item; no direction given or action required.

7. Adjournment

Moved by Councillor Jones

Seconded by Deputy Mayor Christie

To adjourn the meeting at 6:25 p.m.

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor