



REQUEST FOR DECISION

RFD# 2019007

Date: January 28, 2019

TO: Mayor Kogon and Members of Amherst Town Council

SUBMITTED BY: Kimberlee Jones, Municipal Clerk

DATE: January 28, 2019

SUBJECT: February Committee of the Whole Meeting Date

ORIGIN: 2019 Calendar – Heritage Day

LEGISLATIVE AUTHORITY:

Proceedings of Council Policy 10350-24 Section 5 states “Regular meetings of Council or Committee of the Whole may be rescheduled, relocated or cancelled: (b) by Resolution of Committee of the Whole at a meeting three or more days in advance of the additional or special meeting”

RECOMMENDATION:

That Council change the regular Committee of the Whole meeting date from Monday, February 18, 2019 to Tuesday, February 19, 2019 due to the Heritage Day holiday.

BACKGROUND:

The Town’s Proceedings of Council Policy sets the third and fourth Mondays of the month for the Committee of the Whole and Council meetings, respectively. The Policy also permits the rescheduling of such meetings by resolution of Council.

DISCUSSION: This year, Heritage Day fall on Monday, February 18, 2019, our regular Committee of the Whole meeting date. The options available to Council appear to be:

1. Reschedule the regular Committee of the Whole meeting to Tuesday, February 19;
2. Hold both COW and Council on February 25;
3. Schedule an alternate date for regular Committee of the Whole.

FINANCIAL IMPLICATIONS: There are no financial implications to changing the meeting dates.

COMMUNITY ENGAGEMENT: The public and media will be notified of any changes by media release.

ENVIRONMENTAL IMPLICATIONS: No environmental implications.

SOCIAL JUSTICE IMPLICATIONS: No social justice implications.



ALTERNATIVES:

1. Reschedule the regular Committee of the Whole meeting to Tuesday, February 19, 2019. This is being recommended.
2. Reschedule Committee of the Whole to Monday, February 25, 2019. This is not the recommended alternative, as it doesn't leave sufficient time to develop the agenda between the Committee of the Whole and Regular Council meetings.
3. Schedule an alternate date for Committee of the Whole.

ATTACHMENTS: N/A

Report prepared by: Kimberlee Jones, Municipal Clerk
Report and Financial approved by: