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**TO:** Mayor Kogon and Members of Council

**SUBMITTED BY:** Shelley Rector, Chief Financial Officer

**DATE:** January 28, 2018

**SUBJECT:** Snow and Ice Management Policy

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**ORIGIN:** Adjustments due to changes to services to YMCA.

**LEGISLATIVE AUTHORITY:** MGA sections 47(1) states "The council shall make decisions in the exercise of its powers and duties by resolution, by policy or by by-law".

**RECOMMENDATION:** That Council approve amendments to the Snow and Ice Management Policy, which would revise the list of town owned and leased parking lots and include the Community Credit Union Business Innovation Centre to the list of public buildings.

**BACKGROUND:** A review of the policy was initiated due to the changes made to how the Town contributes to the YMCA as this Policy referenced the YMCA parking lot. In addition, the Policy referenced the names of various parking lots that were leased by the Town. During the review there were a few other items that needed adjustment for clarity purposes which are highlighted in the attached documents.

**DISCUSSION:** This is essentially a housekeeping adjustment to the Policy which was initiated because the Town is now providing a direct financial contribution to the YMCA rather than providing in-kind services of an equal amount. When reviewing the Policy to remove the YMCA, it was noted that some of the parking lots referenced in the Policy are incorrect. As the private parking lots are leased, it was determined it would be best to reference the leased lots rather than specific parking lots in the policy. In addition, the Community Credit Union Business Innovation Center was added to the list of Public Buildings.

**FINANCIAL IMPLICATIONS:** There are no financial implications

**COMMUNITY ENGAGEMENT:** None at this time.

**ENVIRONMENTAL IMPLICATIONS:** There are no environmental implications

**SOCIAL JUSTICE IMPLICATIONS:** N/A

**ALTERNATIVES:** 1. Do not accept the policy revisions. 2. Direct staff to adjust the revisions.

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**ATTACHMENTS:** A tracked changes version of the Policy and the final revised version of the Snow and Ice Management Policy

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Report prepared by: Shelley Rector, Chief Financial Officer

Report and Financial approved by: Shelley Rector, Chief Financial Officer