

**Amherst Town Council
Committee of the Whole
Minutes**

Date: September 17, 2018
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present	Mayor David Kogon Deputy Mayor Sheila Christie Councillor Jason Blanch Councillor Darrell Jones Councillor Wayne MacKenzie Councillor Terry Rhindress
Members Absent	Councillor Vince Byrne
Staff Present	Greg Herrett, CAO Jason MacDonald, Deputy CAO Operations Bill Schurman, Director Recreation Natalie LeBlanc, Deputy Clerk Tom McCoag, Corporate Communications Officer Kim Jones, Municipal Clerk Shelley Rector, Chief Financial Officer Rebecca Taylor, Business Development Officer Andrew Fisher, Manager of Planning & Strategic Initiatives Dwayne Pike, Acting Police Chief

1. Call to Order - 4:00

Mayor Kogon called the meeting to order at 4:00 p.m.

1.1 Approval of Agenda

Moved By Deputy Mayor Christie

Seconded By Councillor MacKenzie

That the agenda be approved as circulated.

MOTION CARRIED

1.2 Approval of Minutes

1.2.1 20180910 COW Minutes

Moved By Councillor Rhindress

Seconded By Councillor MacKenzie

To approve the minutes of the September 10, 2018 Committee of the Whole meeting.

MOTION CARRIED

1.2.2 20180625 COW Minutes

Moved By Councillor MacKenzie

Seconded By Councillor Rhindress

To approve the minutes of the June 25, 2018 Committee of the Whole meeting.

MOTION CARRIED

2. In Camera

Moved By Councillor Rhindress

Seconded By Deputy Mayor Christie

That the Committee move to an In Camera session.

MOTION CARRIED

3. Council Direction Requests

3.1 NSCC Make Way Campaign - Motion Amendment

The consensus was to have the CAO contact NSCC to communicate that Council is keeping with the original motion passed at the May 23, 2018 Special Meeting of Council, which read "...further that Council approves a five year commitment to the NSCC Make Way Campaign of \$20,000 per year (including this year) to fund Amherst resident students who demonstrate a financial need and who are attending an NSCC campus anywhere in Nova Scotia;" and to discuss clarifying the term Amherst resident.

Let the minutes show Councillor Blanch arrived at this time.

3.2 Public Consumption / Nuisance Bylaw - Cannabis

Moved By Deputy Mayor Christie

Seconded By Councillor Blanch

That staff be directed to gather more information, particularly enforcement, evidence as to where on a property growing cannabis is permitted and cannabis/smoking restrictions.

MOTION CARRIED

3.3 Smoke Free Places / LUB Amendments - Cannabis

Moved By Councillor Jones

Seconded By Councillor Blanch

That staff be directed to refer to the Planning Advisory Committee potential planning document amendments that would define licensed production facilities, permit such facilities in industrial zones with minimum setbacks from residential and other sensitive land uses, and define cannabis retail sales and cannabis lounges.

MOTION CARRIED

3.4 Debenture Approval

Moved By Councillor Blanch

Seconded By Deputy Mayor Christie

That the Resolution for Pre-Approval of Debenture Issuance in the amount of \$916,677 for the long term financing of the water main replacement and street reconstruction of East Victoria Street from Rupert to civic # 250 and the storm water separation on Station Street be referred to the September 24, 2018 meeting for Council's approval.

MOTION CARRIED

3.5 Moving Funds from Operating to General Capital

Moved By Councillor Rhindress

Seconded By Councillor Blanch

That staff be directed to refer approval of the resolution to withdraw \$527,907 from the Operating Reserve and transfer it to the General Capital fund for the 2017/18 capital purchase of a fire truck to the September 24, 2018 regular meeting of Council.

MOTION CARRIED

3.6 Strategic Priorities Review

Moved By Councillor MacKenzie

Seconded By Councillor Blanch

That staff be directed to refer the Strategic Priorities Chart for the October to December period to the September 24, 2018 meeting of Council for adoption.

MOTION CARRIED

3.7 PACE Bylaw

Moved By Councillor Blanch

Seconded By Deputy Mayor Christie

That staff be directed to refer first reading of the Town of Amherst By-law B-8 Respecting Charges for the Property Assessed Clean Energy Program to the September 24, 2018 regular meeting of Council.

MOTION CARRIED

3.8 Border Entrance Committee

Moved By Deputy Mayor Christie

Seconded By Councillor MacKenzie

That staff be directed to write to the Border Entrance Committee indicating their general support for the Signage Bylaw; however Council also wishes to express their concerns with what signs are restricted in Zone A.

MOTION CARRIED

3.9 Review Signage Regulations

Moved By Deputy Mayor Christie

Seconded By Councillor Blanch

That staff be directed to refer a review of all signage provisions in the Land Use Bylaw to the Planning Advisory Committee (PAC), particularly to do with uniform signs, entrance signs, off-lot signage and unsightly signs, and that the PAC report back to Council with recommended amendments, if any.

MOTION CARRIED

3.10 Recognition of First Responders

Moved By Deputy Mayor Christie

Seconded By Councillor Rhindress

That staff prepare a First Responder Proclamation, and provide further details with regards to recognition of first responders in our community.

MOTION CARRIED

3.11 Traffic Authority Policy Amendment

Moved By Councillor Jones

Seconded By Councillor Rhindress

That staff be directed to refer the amendment to the Traffic Authority Policy to the September 24, 2018 meeting of Council for approval.

MOTION CARRIED

3.12 Park / West Pleasant Street Intersection

Moved By Councillor Jones

Seconded By Councillor Rhindress

That the Traffic Authority be directed to investigate this complaint of the stop sign and design of the intersection at Park Street and West Pleasant Street and have for Council a recommendation on how to move forward on this issue at our next meeting.

MOTION CARRIED

4. Information Items

4.1 Joint Council Items

The CAO asked that any members of Council who have items for the Joint Council meeting being held September 25, 2018 to forward them to him.

4.2 Correspondence from Municipal Alcohol Project

Council reviewed the letter. The CAO advised that Senior Management will provide materials to support a discussion on alcohol in Town facilities.

4.3 Senior Walking Time

The Recreation Director reported that as a trial a designated time for seniors to walk at the Stadium will be held on Tuesdays and Thursdays beginning October 9th from 9:30-10:30 a.m. immediately following Senior Skate.

5. Monthly Reports

5.1 Corporate Services

Information item; no direction given or action required.

5.2 Operations

Information item; no direction given or action required.

5.3 Police Services

Information item; no direction given or action required.

5.4 Recreation

Information item; no direction given or action required.

5.5 Fire Services

Information item; no direction given or action required.

5.6 Planning & Strategic Initiatives

Information item; no direction given or action required.

5.7 Economic Development

Information item; no direction given or action required.

6. Adjournment - 6:30

Moved by Councillor Jones to adjourn the meeting at 6:50 p.m.

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor