

TOWN OF AMHERST
Regular Council Meeting
Minutes

Date: September 24, 2018
Time: 7:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Sheila Christie
Councillor Jason Blanch
Councillor Vince Byrne
Councillor Darrell Jones
Councillor Wayne MacKenzie
Councillor Terry Rhindress

Staff Present Greg Herrett, CAO
Jason MacDonald, Deputy CAO Operations
Bill Schurman, Director Recreation
Greg Jones, Fire Chief
Natalie LeBlanc, Deputy Clerk
Tom McCoag, Corporate Communications Officer
Kim Jones, Municipal Clerk
Shelley Rector, Chief Financial Officer
Rebecca Taylor, Business Development Officer
Andrew Fisher, Manager of Planning & Strategic Initiatives
Dwayne Pike, Acting Police Chief

1. CALL TO ORDER

Mayor Kogon called the meeting to order at 7:00 p.m.

2. O CANADA

Sung by Theresa Nicholls.

3. APPROVAL OF AGENDA/MINUTES

3.1 Approval of the Agenda

Moved By Councillor Rhindress

Seconded By Deputy Mayor Christie

To add item 4.1.2 Letter of Support to the Gautineau and Ottawa, Quebec tornado victims.

Motion Carried

Moved By Councillor Jones

Seconded By Councillor MacKenzie

That the agenda be approved as amended.

Motion Carried

3.2 Approval of Minutes

3.2.1 May 23, 2018 Special Council

Moved By Councillor Rhindress

Seconded By Councillor Blanch

That the minutes of the May 23, 2018 special meeting of Amherst Town Council be approved.

Motion Carried

3.2.2 June 25, 2018 Regular Council

Moved By Councillor Byrne

Seconded By Councillor MacKenzie

That the minutes of the June 25, 2018 regular meeting of Amherst Town Council be approved.

Motion Carried

3.2.3 July 23, 2018 Special Council

Moved By Deputy Mayor Christie

Seconded By Councillor Byrne

That the minutes of the July 23, 2018 special meeting of Amherst Town Council be approved.

Motion Carried

3.2.4 August 20, 2018 Special Council

Moved By Councillor Jones

Seconded By Councillor Rhindress

That the minutes of the August 20, 2018 special meeting of Amherst Town Council be approved.

Motion Carried

4. REQUESTS FOR DECISION

4.1 First Reading - 99 West Victoria Street Application for Development Agreement

Moved By Councillor Rhindress

Seconded By Councillor MacKenzie

That Council give first reading of the proposed Development Agreement for 99 West Victoria Street, and schedule a public hearing for October 22, 2018.

Motion Carried

4.1.2 Letter of Support – Gautineau and Ottawa Tornado Victims

Moved by Councillor Rhindress

Seconded by Deputy Mayor Christie

That Council write a letter of support to the tornado victims in Gautineau and Ottawa, Quebec.

Motion Carried

4.2 First Reading - PACE Bylaw

Moved By Councillor Blanch

Seconded By Councillor MacKenzie

That Council give first reading of the Town of Amherst By-law B-8 Respecting Charges for the Property Assessed Clean Energy Program.

Motion Carried

4.3 Strategic Priorities Review

Moved By Councillor Byrne

Seconded By Councillor Rhindress

That Council adopt the Strategic Priorities Chart for the October to December period.

Motion Carried

4.4 Community Support Grants Policy

Moved By Deputy Mayor Christie

Seconded By Councillor MacKenzie

It is recommended that Council approve amendments to the Community Support Grants Policy, 72000-08 to include the “A” Fresh Start Initiative.

Motion Carried

4.5 Amherst Youth Town Council Appointments

Moved By Councillor MacKenzie

Seconded By Councillor Jones

That Council approve the following appointments to the Amherst Youth Town Council:

Reappoint returning members to serve a two-year term, 2018-19 and 2019-20:

- **Rohin Minocha-McKenney**
- **Allie Degenstein**
- **Olivia Pulsifer**
- **Rajan McKenney**
- **Mason Carter**
- **Grace Doncaster**
- **Braeden Lines**

Appoint new members to serve a two-year term:

- **Salem Dimichele**
- **Adrianna O’Quinn**
- **Dan Osborne**

Motion Carried

4.6 Traffic Authority Policy Amendment

Moved By Councillor Jones

Seconded By Councillor MacKenzie

That Council approve amendments to the Traffic Authority Policy #68000-03 which remove the specific name of Ian Naylor and instead simply refer to the office of Chief of Police.

Motion Carried

4.7 Cumberland YMCA Contribution Agreement

Moved By Deputy Mayor Christie

Seconded By Councillor Byrne

That Council approve the contribution agreement with the Cumberland YMCA and authorize the Mayor and CAO to sign the agreement.

Motion Carried

4.8 Heritage Gas Agreement

Moved By Councillor Blanch

Seconded By Deputy Mayor Christie

That Council enter into the Memorandum of Understanding with Heritage Gas for the provision of asphalt patching services.

Motion Carried

4.9 Audited Financial Statements - March 31, 2018

Moved By Councillor Rhindress

Seconded By Deputy Mayor Christie

That Council accept the Audited Consolidated Financial Statements for the Town of Amherst, and the Non Consolidated Financial Statements for the Amherst Water Utility for the fiscal year ending March 31, 2018 which have been audited by the firm Jorgensen Bickerton, as recommended by the Audit Committee.

Motion Carried

Moved By Councillor Rhindress

Seconded By Councillor Byrne

In keeping with the philosophy of minimizing debt, the Town Council approve a change in the method of funding various Water Capital Projects totaling \$197,297 from debt financing to Capital from Revenue from the Water Operating fund, as recommended by the Audit Committee.

Motion Carried

4.10 Debenture Approval

Moved By Councillor Jones

Seconded By Councillor Byrne

That Council approve the attached Resolution for Pre-Approval of Debenture Issuance in the amount of \$916,677 for the long term financing of the water main replacement and street reconstruction of East Victoria Street from Rupert to civic # 250 and the storm water separation on Station Street.

Motion Carried

4.11 Moving Funds from Operating to General Capital

Moved By Councillor Rhindress

Seconded By Councillor MacKenzie

That Council approve the resolution to withdraw \$527,907 from the Operating Reserve and transfer it to the General Capital fund for the 2017/18 capital purchase of a fire truck.

Motion Carried

5. INFORMATION / DISCUSSION ITEMS

5.1 Mobility Scooters and Motorized Wheelchairs

Acting Chief Pike reviewed the report included as part of the agenda package.

6. INTERNAL COMMITTEE REPORTS

6.1 Planning Advisory Committee

Information item; no direction given or action required.

6.2 Amherst Board of Police Commissioners

Information item; no direction given or action required.

7. EXTERNAL COMMITTEE REPORTS

7.1 Cumberland Public Libraries

No Report.

7.2 Cumberland YMCA

Information item; no direction given or action required.

7.3 Cumberland Joint Services Management Authority

Information item; no direction given or action required.

7.4 Northern Region Solid Waste Committee

Information item; no direction given or action required.

7.5 L. A. Animal Shelter

No Report.

7.6 Joint Tourism Committee

Information item, no direction given or action required.

7.7 Senior Safety Report

Information item, no direction given or action required.

7.8 NSFM Report

Information item, no direction given or action required.

- 8. ADJOURNMENT**
Moved By Councillor Jones
Seconded By Councillor Blanch
To adjourn the meeting at 7:57 p.m.

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor