



## REQUEST FOR DECISION

RFD#

Date:

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**TO:** Mayor Kogon and Members of Amherst Town Council

**SUBMITTED BY:** Greg Jones, Fire Chief

**DATE:** February 4, 2019

**SUBJECT:** Fire station building repairs – Repair floor and wall finishes (South entrance) – **Carry Over**

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**ORIGIN:** 2018 - 2019 Capital Budget request

**LEGISLATIVE AUTHORITY:** 37000-01 Procurement Policy and the MGA, Section 65 (z) Power to expend money states: *"The council may expend money required by the municipality for...acquisition of equipment, materials, vehicles, machinery, apparatus, implements and plant for a municipal purpose"*.

**RECOMMENDATION:** That Council approve a 2018 - 2019 capital expenditure of \$7,000 to repair the wall and floor finishes in the south entrance lobby.

**BACKGROUND:** The current condition of this area is deteriorating. This has been caused by the improper use of ice removal products over time in this area.

**DISCUSSION:** This request focuses on ensuring that the south entrance area of the fire station is repaired and returned to an acceptable condition. The will cover the replacement of the floor and stair coverings, wall kick plates, elevator sump cover and repair and painting of wall surfaces.

**FINANCIAL IMPLICATIONS:** \$7,000 will cover the cost to refresh this area (South entrance).

**COMMUNITY ENGAGEMENT:** The provisions as defined in the Procurement Policy will be used to complete this project.

**SOCIAL JUSTICE IMPLICATIONS:** These repairs will not have social justice implications within the community.

**ENVIRONMENTAL IMPLICATIONS:** This procurement will have no environmental implications.

**ALTERNATIVES:**

1. Reduce approval value
2. Reject capital request



**ATTACHMENTS:**

No attachments

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Report prepared by: Greg Jones, Fire Chief

Report and Financial approved by:

