



REQUEST FOR DECISION

RFD#

Date:

TO: Mayor Kogon and Members of Amherst Town Council

SUBMITTED BY: Greg Jones, Fire Chief

DATE: February 4, 2019

SUBJECT: Replacement of entrance door systems – **Carry Over**

ORIGIN: 2018 - 2019 Capital Budget – Carry Over

LEGISLATIVE AUTHORITY: 37000-01 Procurement Policy and the MGA, Section 65 (z) Power to expend money states: *"The council may expend money required by the municipality for...acquisition of equipment, materials, vehicles, machinery, apparatus, implements and plant for a municipal purpose"*.

RECOMMENDATION: That Council approve a 2018 - 2019 capital expenditure of \$18,000 to replace two main entrance door systems.

BACKGROUND: The current entrance door systems have been in place since the opening of the fire station in 1975. Yearly, repairs are made to keep this door in working order.

DISCUSSION: This request focuses on ensuring that the fire station has entrance doors which provide an effective barrier to the elements provides effective security to the building when locked and provides our visiting public with an entrance door system that can be easily used.

Presently, our doors provide poor insulation for the building, causing heat loss. One of the entrance door systems requires continuous repair, to ensure that the door will effectively lock, to provide building security when required. Ongoing maintenance is performed to keep these doors in a working order.

FINANCIAL IMPLICATIONS: \$18,000 will procure two new entrance systems (South and West entrance).

COMMUNITY ENGAGEMENT: The tendering process will be used to procure this product, as per our Procurement Policy.

SOCIAL JUSTICE IMPLICATIONS: The replacement of these entrance systems will not have social justice implications within the community.

ENVIRONMENTAL IMPLICATIONS: The procurement of new entrance door systems will assist in improving the heat / electrical efficiency of the building. The current doors do not provide an effective barrier to insulate from the elements.

ALTERNATIVES:

1. Reduce approval value; and replace only one entrance door system.



2. Reject capital request

ATTACHMENTS:

No attachments

Report prepared by: Greg Jones, Fire Chief

Report and Financial approved by:

