

**Town of Amherst  
Amherst Board of Police Commissioners  
Minutes**

**Date:** March 21, 2024  
**Time:** 3:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Commissioner Hal Davidson, Vice Chair  
Commissioner, Charlie Chambers  
Commissioner Sandy Fairbanks  
Commissioner Angela Ryan Bourgeois

**Members Absent** Commissioner Paul Calder, Chair  
Commissioner George Baker  
Commissioner Holly MacDonald

**Staff Present** Dwayne Pike, Chief of Police  
Tim Hunter, Deputy Chief  
Natalie LeBlanc, Municipal Clerk / Board Secretary

---

**1. Call To Order**

The Vice Chair called the meeting to order.

**1.1 Territorial Acknowledgement**

The Vice Chair gave the Territorial Acknowledgement.

**1.2 Amendments to Agenda**

There were no amendments to the agenda.

**1.3 Approval of Agenda**

**Moved By Commissioner Fairbanks**

**Seconded By Commissioner Ryan Bourgeois**

**That the agenda be approved as circulated.**

**Motion Carried**

**1.4 Acceptance of Minutes - February 27, 2024**

The Vice Chair called for any errors or omissions in the minutes. There being none, the minutes of the February 27, 2024 meeting of the Amherst Board of Police Commissioners were accepted as included in the agenda package.

**2. Delegations / Presentations**

**2.1 APD Operating Budget**

**Moved By Commissioner Fairbanks**

**Seconded By Commissioner Chambers**

**That the Amherst Board of Police Commissioners approve of the Amherst Police Department 2024/25 operating budget and recommend it be forwarded to Council for approval.**

**Motion Carried**

**3. Business Arising**

Commissioner Ryan Bourgeois requested a copy of the presentation given at the last meeting by DOJ. The Board Secretary will forward a copy of the presentation to all members.

**4. Discussion / Information Items**

**4.1 Strategic Planning**

Chief Pike advised that they have scheduled meetings with APD staff for March 27th and 28th from 6:00 to 7:30 p.m. to discuss the strategic plan.

**5. Reports**

**5.1 Chief's Report**

Chief Pike and Deputy Chief Hunter reviewed the Chief's report included in the agenda package. Information item only.

**6. Next Meeting**

The next meeting will be scheduled for Tuesday, April 16th at 3:00 p.m.

**7. Closed Session**

**Moved By Commissioner Ryan Bourgeois**

**Seconded By Commissioner Fairbanks**

**To go into Closed Session.**

**Motion Carried**

**8. Adjournment**

There being no further business, the Vice Chair adjourned the meeting.

---

Natalie LeBlanc  
Municipal Clerk

---

Hal Davidson  
Vice Chair